

Smisby Parish Council
Parish Council Meeting 10th March 2020

Minutes of Smisby Parish Council Meeting

Smisby Parish Council Attendance

Councillors Rushman, Taft, Cuming. Parish Clerk Caroline Crowder

Members of the public and other organisations

District Councillors Haines and Churchill, one member of the public

- 1 To Receive Apologies for Absence
Councillors Das and Brooke, County Councillor Chilton

- 2 To Receive Declarations of Interest on Items on the Agenda
None

- 3 To Determine which Items if an on the Agenda should be taken with the public excluded
None

- 4 Chairman's Communications
 - a. The council need to consider if they wish to carry on with producing the newsletter.
Action Clerk to add to the next meeting agenda.

- 5 Opportunity for public questions
A member of the public raised concerns about the number of potholes. Councillor Taft advised he had raised a case concerning some on the B5006; they have been repaired but have since appeared back again. District Councillor Churchill advised it helps if when reporting the potholes to DCC a photo is included and the case number is passed along to County Councillor Chilton to progress through.

- 6 Approval of minutes from Parish Council meeting held on 14th January 2020
These were approved and signed by the Chairman as being accurate.

- 7 Road Safety
Councillor Cuming has been in discussions over a voluntary speed awareness program (hand held speed camera). He has been advised that we would need volunteers to work this, at a minimum of four and they would work in pairs. The equipment needed for this would cost approximately £450. It was discussed that we could approach the parochial charity to see if they could fund this. We can not film or take photos as this would be in contravention of GDPR. He is going to write up his notes from the discussions and circulate to all the councillors. The police would be involved as any vehicles caught breaking the speed limit by more than 10% would be reported in to them for them to issue warning letters. On the subject of flashing speed signs, it was decided to run the speed awareness campaign first to see what the data shows us.

8 BT Phone Box

- a. The council has been approached by a member of the public who has expressed a wish to buy the old phone box and make good the area it is to be removed from. The costs are roughly in the region of £900 to make good the area. An official agreement would have to be entered in to for the transfer of ownership. **Councillor Rushman proposed that the council sell the old phone box to the member of public for £1, Councillor Taft seconded the motion and all other present members approved. Resolved to sell the old telephone box for £1.00**
- b. Councillor Taft has received some quotes for the preparatory work needed for the new phone box to be sited outside the village hall. He now needs to get quotes for the electrical work that is needed. He will bring all the quotes back at the next meeting for a decision to be made on who the work should be given to. The invoices for the work will need to be sent directly to the parochial charity who have agreed to fund the work.

9 Crime Prevention

The local community police officers had been invited to tonight's meeting. If somebody was available, they were going to attend, however none were in attendance. They did advise that if possible, attendance at the next area forum may benefit the council. The forums are open to all including the public to attend and express any concerns they have at the forum.

10 The Poplars Boundary Wall

Councillor Cuming advised that no work had recently taken place on the wall, he would write to the Harper Crewe Estate asking when the work was scheduled in for completion. We need to speak to Highways about reinstating the pavement once the work is complete. **Clerk to raise with DCC once the wall is finished, ensuring County Councillor Chilton is provided with the reference number.**

11 Highways Maintenance (including potholes)

- a. See section 5 for potholes.
- b. Councillor Taft had reported some issues with pavements to DCC for investigation. District Councillors Churchill and Haines advised they would chase this down with County Councillor Chilton.

12 Drainage Issues

Councillor Taft advised that DCC had written to two of the local land owners as the storm water issues seen recently were caused by the run off from their land. He will keep monitoring the situation and report any further issues to DCC for them to action. SPC do need SDDC / DCC support with Severn Trent Water Authority stormwater drainage out of the village.

13 War Memorial

Historic England had sent through an invitation to comment on the initial assessment they had made of the memorial. No comments need to be submitted from the council

14 Planning Applications

Although not on this agenda but the next meeting agenda, planning application DMPA/2020/0186 was briefly discussed, no objections need to be made.

15 Questions and reports from SDDC and DDC Councillors

a. District Councillor Churchill advised that SDDC had recently issued out a communication about the differences between precept and concurrent expenses, clerk confirmed this had been sent to all councillors. He has provided a water waste map to the council for Smisby. It seems that a lot of drains have been lost over the years by issues like movement of land burying them.

16 Clerks Report

- a. Banking mandate. After discussions with NatWest and the chair, the clerk had submitted a mandate to get added as a signatory, which had been processed. The mandate for the other four councillors to become signatories was waiting for the three councillors to go into branch and provide their ID. It was discussed that we could move to Digital Banking. **All councillors present agreed to apply for this with the clerk and the chair having digital access.**
- b. The clerk and Councillor Taft had done an inspection of the council assets the previous week. All were fine but two queries were raised. The first is that seat that had been donated to the village was not on our asset list, **all agreed that this should be added to the list. Councillor Rushman agreed to perform the annual inspection of the defibrillator. All policies were agreed to be accepted.**
- c. Draft budget for next year had been issued prior to the meeting. Clerk advised that some invoices had not arrived and as such would be moved to next years budget. With this amendment, **all councillors present agreed to the budget.**
- d. **All councillors present agreed to appoint Brian Wood as the internal auditor.**
- e. The key register was reviewed and updated. The 'backup' key, for the village lock-up is lost, and as such **the council have taken the decision to manufacture a replacement.**

17 Dates of Future Meetings

Tuesday 19th May 2020 at 19:00 for the Annual Parish meeting followed by the Parish Council meeting.

Tuesday 14th July 2020 at 19:30

Unless any of these meetings are not quorate, in which case they may need to be rearranged.

18 Approve payments

All payments approved as below.

Payee	Value (£)	Reason/Invoice Number	Cheque No
S. Rushman	73.00	Newsletter printing	970
H. Salt	50.00	Lengthsman (March and April)	971

D. Whitby	40.00	Playground Inspections (March and April)	972
Clerk	402.20	Clerk Salary (January and February)	973
Clerk	89.10	Travel to meetings, agenda onto noticeboard and to deliver to councillors	974

19 Payments Received:

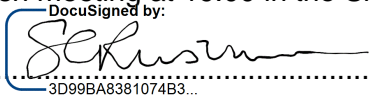
DCC	Member Community Leadership Scheme	£350
HMRC	VAT Claim	£878.07

20 Communications Received since last meeting

- a. Concurrent Functions SDDC
- b. News update DCC
- c. Flood Liaison Meeting SDDC
- d. Emergency Road Closure DCC
- e. Members News 9 DCC
- f. Chief Execs Bulletin NALC x 2
- g. Pcc Dhindsa Holding Meeting SDDC
- h. Staunton Harold Reservoir Remedial works SDDC
- i. Community and Environment Partnership Grant Scheme 19-20 SDDC
- j. Spring Conference NALC
- k. Driveway Access a member of public
- l. Road Safety various emails
- m. Climate Emergency Workshop DALC
- n. Circular 01-2020 DALC
- o. School Holiday Meals DALC
- p. Circular 02-2020 DALC
- q. Derbyshire Floods SDDC
- r. New Village Hall DALC
- s. JPAG Practioners Guide Survey DALC
- t. Useful Contact Flyer SDDC
- u. South Derbyshire Environmental Forum SDDC
- v. 20 miles per hour speed limit DALC
- w. Derbyshire Constabulary Invitation DALC
- x. VE Day celebrations BHIB
- y. Community Impact Survey East Midlands Airport
- z. Severn Trent Community Fund SDDC
- aa. Parish and Town Council Liaison Forum DCC
- bb. Training Timetable 2020 DALC
- cc. Age UK scam SDDC
- dd. South Derbyshire Environmental Forum SDDC
- ee. PCSO respond to invite
- ff. Councillor Training course venues DALC
- gg. Live Stronger for Longer DCC
- hh. End of year finance course DALC
- ii. Spring Seminar DALC
- jj. Local Plan Partial Review North West Leicestershire Council
- kk. Information Regarding incidents of Flooding SDDC
- ll. War memorial Applications East
- mm. Win £100 electricals DCC
- nn. Review of Charitable Collections Policy SDDC

oo. Saturday Freighter Service SDDC
pp. DALC February 2020 newsletter

The Chairman thanked the Parish Councillors for attending and declared the meeting closed.
The date of the next Parish Council meeting will be on Tuesday 19th May 2020 following the
Annual Parish meeting at 19:00 in the Smisby Village Hall.

Signed:  Date: 5/19/2020